Staff Council Meeting Minutes

Date: Jan 8, 2020

Location: Paul Joyce Lounge

1. Call to Order - Chad

2. Attendance – Diane – quorum established

3. Approval of Minutes - Chad – changes as follows (page 2 on furloughs – change from 703 volunteers to 703 voluntary hours taken, 5d1 approved (about $17K added to gen ed funds specifically) (8e - Bob raised the issue that there was wage inflation perception in the higher ranks). Changes will be made, the amended minutes will be send out and a vote next meeting.

4. Staff Member of the Month – Irene Jones, TSP2 Pitman center -Tami

5. ITS Centralization Survey Presentation - Dan Ewart University's budget situation requires tactics for success. ITS us already using the centralized model. Memo from the president upcoming and direct email to those directly affected regarding changes. Survey will be first, then meetings with individuals and supervisors, then make recommendations and president will decide. Changes planned to be made by July 2020. What they need is for everyone to be supportive and active in the process. Questions:

    a. What examples of productive participation? We have good people. Please complete survey and be thoughtful. Are you getting correct support? People need to attend the meetings to raise the concerns so they can be addressed.

    b. Who is in the process of reviewing the results? There will be opportunities for SC and others to participate. Chad has been involved in the creation of the survey and will be involved in the review. Provost's council and open forums. Stephanie wants process to be open and transparent.

    c. Half of people in ITS, and other half (70 and 72) are in the units.

    d. How many $ will be saved going this route? This is not directly related to current budget reductions. This is not about that currently, but this model is about streamlining and prioritizing and efficiency. I need about a year to give a good answer, right now we still need to survey. Please let me know of any perceived problems.

    e. Advocation management? Software Application management? It will streamlined, as it will be easier to identify the duplication of them. This will result in cost savings.

6. APM 20.01 – Cash handling policy. Kristi Copeland: There are instances where taking the registrations will be more than $100 that there won't be a chance to deposit, especially off the Moscow Campus on a daily basis. Erika Crossland: Do these situations need to be allowed, or have exceptions? Perhaps we need a communication plan and a plan for opening accounts off the U of I campus.

7. Parking Lot Topics – Chad

8. Good of the Order – Chad

    a. Darren: Windows 7 is no longer supported.

    b. Darren: Announcement regarding Microsoft Office 365 Pro plus. starting Jan. 27 will be upgraded for all computers on University support. Single sign on service is moving off-campus. May see updated login screens. Moving U-drive and S-drive are being moved to one drive and sharepoint. More information will be coming out – around spring break.

       c.   New Zoom system in this room.

       d.   Elissa: Monday – 2020 deployment of required training.

       e.   E:EAP and expanded training for off-campus

       f.   E:Supervisory Excellence program – new program

       g.   E: No plans for leadership academy coming back.

9.   Close – Chad at 9:49 a.m.